

January 14, 2019 Nanaimo Paddler Board Meeting Minutes

Present: Randy Millar, Francine John, Susie Youle, Linda McPhie, Cheryl Cameron, Julie Bettney

Absent: Gloria Martens

1. Adoption of Agenda moved by Julie, seconded by Cheryl , passed unanimously.

2. Approval of November minutes was moved by Cheryl, seconded by Susie, passed unanimously.

3. Review of Actions originating from November meeting:

Actions left to complete from the November meeting: 5 c) Susie and Paul Grey will post the new NP guidelines on the website, replacing the previous document. Susie will send the updated document out to all members in early February via Mail Chimp, with a short introduction. All other actions were completed.

4. Treasurer's Report: Balance Sheet 12/31/2018 Total Equity \$6,107.36 Total Assets \$6895.36 **Income Statement 01/01/2018 to 12/31/2018** Total Revenue \$10,892.31 Total Expenses \$10,462.18 Net Income \$430.13

Motion to accept the Treasurer's Report made by Randy, seconded by Julie, passed unanimously.

There was a discussion to create the budget for 2019, based on the actual expenses for 2018.

Action: Susie will create this budget document based on the discussion and send it out with the AGM package.

This document was created and then approved by the board by email. The proposed amount is \$7911.00. This is with a negative amount of \$911.00 but can be covered because of our \$5677.00 of retained earnings. This will be explained at the AGM and to the new board.

5. Discussion Items: (follow up):

a) Review of NP Bylaws to be included in the AGM package: The final document has been created and will be sent out with the AGM package. There was good input from some knowledgeable members. These members should be kept in mind for future consultation on such matters.

Electronic Voting: Action: as per the new bylaws, all voting done by electronic means rather than at a meeting, must be presented and recorded in the correct manner. The director proposing the motion must do it as a motion and must have a seconder already willing and named. There should also be a deadline for voting. The motion will be passed by a majority

vote. Directors who do not respond will be marked as abstainers. The secretary must then record this motion and the results, in the minutes for the following board meeting.

b) Work done by the Ad Hoc committee for incidents reports: Action: Julie will create a draft of an incident report format to be presented as soon as possible, to the new board for discussion.

c) Review of NP Guidelines: The guidelines are now included in the Host Package and the New Members Package. **Action:** (as indicated in #3) Susie will send them out to all members in early February and she and Paul Grey will post them on the website.

Committees:

Education and Skill Development Committees: Policies: Action: Susie will create a short write up for the AGM package, indicating briefly what the policy committee has done.

Hosting: the Hosting committee report for the AGM is ready to send out.

Training: The report for the AGM is ready to send out. The committee will be meeting again on Jan. 24th to continue with planning for this year. There are already a number of sessions planned such as pool sessions and a VHF radio refresher.

7. Membership: There are approximately 300 members.

8. February 6th Program: The AGM will take place at the beginning of the evening with the agenda shown on a screen. This will be chaired by Leslie Sundby. After refreshments there will be a presentation by Geoff Mumford on his Central Coast trip.

Action: Susie will have a \$50.00 honorarium ready to give him.

Action: Francine will do a thank you note.

At the end of the evening there will be a short meeting of the new board to elect the various officers

Old Business

9. Logo: Action: Susie will send a note to Sheldon to put in the newsletter to bring the new logo to the attention of the members. Other changes such as the banner and membership cards will be done in the future.

10. Review: a) Christmas Party was a success. Action will update the binder and give it to Susie to store for future use.

b) New Year Paddle was a success with a good turn out.

11. Waiver: has been taken care of.

New Business

12. AGM format: see #8

The time frame will be a bit longer than last year as reports will be presented.

13. Nominations for the 2019 Board: Action: After confirming with members who have offered to put their names forward, Francine will create the nominations list to be sent out to the membership with the AGM package. Nominations are also allowed from the floor. Nancy Henry will be presenting this part of the AGM.

14. Posting of Outfitter Trips by members: These trips are not to be posted on the hosting section of Meet Up. They can be posted on message board. (This is why it is important that new members and existing members be encouraged to include in their profile, the ability to see these postings) The details can also be briefly mentioned in a newsletter.

15. Charging an extra organizational fee or receiving a personal benefit when a member hosts an overnight trip: The organizer must make the participants aware of this when the costs for the trip are presented.

16. A.O. B. : none

17. Motion to adjourn was made by Randy, seconded by Julie and passed unanimously.

Next Meeting, Monday, February 11th at 6:00 Vancouver Island North Library.

* There will be a short meeting of the new board at **the end of the February 6th AGM** and program to elect the directors for various positions on the board.

Minutes by Linda McPhie